

VALLEY FEED & SUPPLY INC.  
dba PET'S BARN

AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT

GOOD FOR 30 DAYS

This application must be filled out in its entirety. Resumes are welcome but are not a substitute for the information requested below. Please PRINT and use blue or black ink

DATE \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.

FULL NAME \_\_\_\_\_.

PHONE # \_\_\_\_\_ OR \_\_\_\_\_.

POSITION DESIRED \_\_\_\_\_.

FULL OR PART-TIME \_\_\_\_\_.

READ AND SIGN AFTER COMPLETING APPLICATION:

In making this application for employment, and if hired, I hereby understand, certify and state that:

- Valley Feed is authorized to obtain and disclose information and records from my previous employers, from any governmental agency, from schools I have attended and from past and future Valley Feed employment, if any; and I release any individual, partnership, corporation, governmental agency, school or Valley Feed from any liability whatsoever for furnishing or disclosing any such information.
- A pre-employment investigative report may be made, and that I have the right to make a written request within a reasonable period of time to receive information about such report, if any. **We will treat all information confidentially.**
- Any false, misleading or incomplete statement of information or omission of any information on this application shall be considered sufficient cause for immediate termination of my employment.
- I will comply with all Federal, State and Municipal Laws, Ordinances and Regulations, including but without limitation, those governing Federal excise taxes, cigarettes/tobacco, intoxicating liquors, dangerous drugs, and narcotics and will not involve Valley Feed in any violation of same.
- I will comply with the rules and regulations of Valley Feed.
- My employment with Valley Feed is for no definite period and may be terminated at any time, with or without cause, and without any previous notice, at the option of Valley Feed or me. I further understand that no employee, manager or other agent or representative of Valley Feed, other than its Chief Executive Officer, has any authority to enter into any agreement or amendment contrary to the foregoing.
- This application is active for thirty (30) days from today's date. If I still desire a position with the company after this application expires, it will be my responsibility to complete and submit a new application.
- Valley Feed supports a drug free environment; you may be required to take a random or periodic drug screening. All applicants and employees must be willing to undergo drug screening and/or polygraph testing as a condition to their employment.

Signature \_\_\_\_\_

Date \_\_\_\_\_

FULL NAME: \_\_\_\_\_

PRESENT HOME ADDRESS: \_\_\_\_\_

street number city state zip

DATE OF BIRTH: \_\_\_\_\_

PHONE NUMBERS: \_\_\_\_\_

include home, cell or other numbers where you may be contacted.

Position desired \_\_\_\_\_  full  part-time

seasonal/summer

YES  NO Are you available to work anytime? If not, please provide the days and/or hours you are NOT available to work:

	M	T	W	T	F	S	S
FROM							
TO							

- YES  NO Do you have a driver's license?
- YES  NO Has your license ever been revoked or canceled? If so, why? \_\_\_\_\_.
- YES  NO Have you had any traffic ticket in the last 12 months?
- YES  NO Do you have your own reliable transportation?

YES  NO Have you ever been arrested for a criminal offense (whether misdemeanor or felony)?

Please List Offenses (include dates, location, and disposition. If additional room is needed please use separate sheet of paper.) \_\_\_\_\_

Note: Arrest or conviction for a criminal offense will not necessarily make you ineligible for employment, however the type of offense will be considered in relation to the position applied for.

- YES  NO Have you ever worked for Valley Feed before? If yes, please specify when.
- YES  NO Is there a relative or member of your household employed with Valley Feed? If yes, list name(s) and location(s): \_\_\_\_\_
- YES  NO Valley Feed has a drug testing policy covering applicants and employees. Employee testing may include random, "for cause," and other types. Do you agree to be tested for drugs and alcohol as permitted by law and as may be required by Valley Feed?

YES  NO Are you a high school graduate? If not state highest grade attained. \_\_\_\_\_.

YES  NO Are you a college graduate? Name of college: \_\_\_\_\_.  
Degree:  2 year  4 year  Graduate degree Major area of study: \_\_\_\_\_.

YES  NO Are you currently a student? Where: \_\_\_\_\_ Hours taken \_\_\_\_\_  
What are your education goals: \_\_\_\_\_.

YES  NO Any honors or recognitions given to you in the last 4 years? List: \_\_\_\_\_.

YES  NO Are you a member or volunteer for any civic group or charitable organization?  
List: \_\_\_\_\_.

YES  NO Is any of your current education paid for in part or full by somebody else?

YES  NO Do you have any vocational training? List: \_\_\_\_\_.

YES  NO Is there any special item that Valley Feed needs to provide to you so you may complete your job responsibilities? List : \_\_\_\_\_

YES  NO Have you ever been convicted of burglary or shoplifting? Give details: \_\_\_\_\_.

YES  NO Have you ever been involved in physical altercations at the work place?

YES  NO Have you ever been the subject of a complaint of harassment or abusive behavior in the workplace?

YES NO Would you be capable of loading and or unloading products weighing up to 50 lbs?

YES NO Are you computer literate?

YES NO Do you have animals at home? List: \_\_\_\_\_.

YES NO Do you have any experience in the animal health field? Please describe; \_\_\_\_\_.

YES NO Are you afraid of any animals? List: \_\_\_\_\_.

YES NO Do you have any farm animal experience? List \_\_\_\_\_.

YES NO Do you have any experience with aquarium systems or fish? List \_\_\_\_\_.

YES NO Can you speak and write Spanish?

YES NO Are you capable and willing to complete the Valley Feed training program?

How many traffic tickets have you received in the last year? \_\_\_\_\_.

What is your normal bedtime? \_\_\_\_\_.

**CURRENT AND PAST EMPLOYMENT** (Most recent first; please account for all employment within the last 15 years, including any gaps between employment. If you need additional room to provide this information, use additional paper.

Employed From \_\_\_\_\_ To \_\_\_\_\_ Job Duties; \_\_\_\_\_

Co. Name \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Supervisor name \_\_\_\_\_

Phone number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Rate of pay? \_\_\_\_\_.  YES  NO May we contact this employer now?

Reasons for leaving;

YES  NO Can you get a letter of recommendation from this employer?

Employed From \_\_\_\_\_ To \_\_\_\_\_ Job Duties; \_\_\_\_\_

Co. Name \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Supervisor name \_\_\_\_\_

Phone number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Rate of pay? \_\_\_\_\_.  YES  NO May we contact this employer now?

Reasons for leaving;

YES  NO Can you get a letter of recommendation from this employer?

Employed From \_\_\_\_\_ To \_\_\_\_\_ Job Duties; \_\_\_\_\_

Co. Name \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Supervisor name \_\_\_\_\_

Phone number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

Rate of pay? \_\_\_\_\_.  YES  NO May we contact this employer now?

Reasons for leaving;

YES  NO Can you get a letter of recommendation from this employer?

PERSONAL REFERENCES (not at same address)

Years known \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.  
 YES  NO May we contact this reference?  
 YES  NO Can you get a letter of recommendation from this reference?

Years known \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.  
 YES  NO May we contact this reference?  
 YES  NO Can you get a letter of recommendation from this reference?

Years known \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.  
 YES  NO May we contact this reference?  
 YES  NO Can you get a letter of recommendation from this reference?

Years known \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.  
 YES  NO May we contact this reference?  
 YES  NO Can you get a letter of recommendation from this reference?

Please write a paragraph describing your contributions that you would bring to Valley Feed.

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Computational question:

A customer gives you a \$50.00 bill for \$14.77 worth of merchandise, what is the customers change? (list change from smallest denomination to largest)

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While you are loading a bag of dog food for a customer, the customer offers you \$5.00 to load an extra bag that was not paid for. What do you do? What do you say to the customer?

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**PAST EMPLOYER VERIFICATION FORM** for office use only

Date \_\_\_\_\_ Employer \_\_\_\_\_ Person contacted \_\_\_\_\_  
 Employed from: \_\_\_\_\_ to \_\_\_\_\_. Rate of pay \_\_\_\_\_ Position \_\_\_\_\_  
 YES  NO Eligible for rehire? Comments; \_\_\_\_\_

Date \_\_\_\_\_ Employer \_\_\_\_\_ Person contacted \_\_\_\_\_  
 Employed from: \_\_\_\_\_ to \_\_\_\_\_. Rate of pay \_\_\_\_\_ Position \_\_\_\_\_  
 YES  NO Eligible for rehire? Comments; \_\_\_\_\_

Date \_\_\_\_\_ Employer \_\_\_\_\_ Person contacted \_\_\_\_\_  
 Employed from: \_\_\_\_\_ to \_\_\_\_\_. Rate of pay \_\_\_\_\_ Position \_\_\_\_\_  
 YES  NO Eligible for rehire? Comments; \_\_\_\_\_

Date \_\_\_\_\_ Employer \_\_\_\_\_ Person contacted \_\_\_\_\_  
 Employed from: \_\_\_\_\_ to \_\_\_\_\_. Rate of pay \_\_\_\_\_ Position \_\_\_\_\_  
 YES  NO Eligible for rehire? Comments; \_\_\_\_\_

**REFERENCE VERIFICATION FORM** for office use only

Date \_\_\_\_\_ Person contacted \_\_\_\_\_ Relationship \_\_\_\_\_  
 Years known \_\_\_\_\_ Comments; \_\_\_\_\_

Date \_\_\_\_\_ Person contacted \_\_\_\_\_ Relationship \_\_\_\_\_  
 Years known \_\_\_\_\_ Comments; \_\_\_\_\_

Date \_\_\_\_\_ Person contacted \_\_\_\_\_ Relationship \_\_\_\_\_  
 Years known \_\_\_\_\_ Comments; \_\_\_\_\_

Date \_\_\_\_\_ Person contacted \_\_\_\_\_ Relationship \_\_\_\_\_  
 Years known \_\_\_\_\_ Comments; \_\_\_\_\_

Notes:

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\_\_\_\_\_

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so.

All hiring and employment at Valley Feed is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by this Valley Feed has no specific term and may be terminated by the employee or this Valley Feed with or without notice. I acknowledge that this Valley Feed has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with this Valley Feed, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to this Valley Feed . I agree to release and hold harmless this Valley Feed and any of its agents, employees, officers or directors from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with this Valley Feed may be terminated.

If an offer of employment is extended to me by this Valley Feed, I acknowledge that such offer shall be adequate and sufficient consideration in exchange for my agreement to resolve any and all employment related disputes through mediation and arbitration. I acknowledge that employment related disputes include any and all claims, demands or actions under Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Americans with Disability Act, work related injury, or any other federal, state, or local statute, regulation or common law doctrine regarding hiring, employment discrimination, harassment, conditions of employment, or termination of employment.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_.